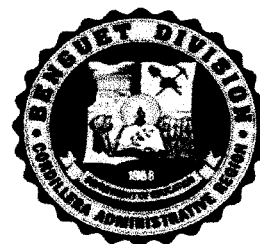




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
Wangal, La Trinidad, Benguet, 2601



January 8, 2016

DIVISION MEMORANDUM

No. 07 s. 2016

**ESTABLISHMENT OF DEPED GENDER AND DEVELOPMENT (GAD)
FOCAL POINT SYSTEM IN SCHOOL LEVEL**

To: All Public Schools District Supervisors
All Secondary and Elementary School Heads

1. Pursuant to Dep. Ed Order No 27, s. 2013 and DM 56, s. 2015 – Establishment of DepEd Gender and Development (GAD) Focal Point System (GFPS) the Committee in the school shall be composed of the following :

COMMITTEE	Present Position
Gender Focal Point System Head	School Head/Principal
Members	Department Head/Learning Area Coordinator Two designated Master Teacher(MTs) Guidance Counselor or Guidance Designates
Secretary	Designated Finance Personnel (accountant, disbursing officer or equivalent)

2. The tasks and functions of the GFPS Committee shall be part of their regular Key Result Areas (KRA's), work plans and performance assessment indicators and shall be given due consideration in the entire performance management system as follows:

- Implement advocacy activities to ensure consciousness –building and generating support for gender and development .
- Prepare GAD plans and budgets and accomplishment reports to ensure timely submission.
- Ensure the effective and efficient implementation of the GAD plan and PPAs and the judicious utilization of the GAD budget.
- Coordinate GAD efforts in the school.

3. Programs activities and projects to address GAD issues in the school to support organization, management and operation of the GFPS may be charged to the five percent (5%) GAD budget of the school which shall be part of the School Improvement Plan (SIP).

4. All schools shall be guided accordingly in the establishment of GFPS in their respective school. They shall submit the composition of the school GFPS on or before **January 22, 2016** at the School Governance Operation Division-SocMob thru GAD Coordinator-Mayclaire A, Jimenez, RGC

5. For information and dissemination.


FEDERICO P. MARTIN, Ed.,D., CESO VI
Officer-in-Charge

Office of the Schools Division Superintendent